

APPROVED

MINUTES
SoCoCAA BOARD OF DIRECTORS
Board Meeting
June 6, 2019

PRESENT: Karla Baird, Diana Briar, Doug Little, Betty Jo Quintana, Kathleen Sitton, Carol Thompson
EXCUSED: Amber Harrison, Emma Shock
ABSENT: Edward Box III
GUESTS:
STAFF: Lori Niewold, Nita Emerson, Matt Nesbitt, Kathryn Valencia, Dawn Farrington, Chloe Jackson

- I. **Call to order:** Chairperson Kathleen Sitton called the meeting to begin at 12:04 p.m. at the Ignacio Community Library Conference Room.
- II. **Roll Call:** All board members as noted present above were in attendance.
- III. **Agenda:** Diana Briar moved to approve the agenda; her motion was seconded by (B.J.Q.); all in favor; motion carried.
- IV. **Board Minutes & Committee Reports**
 - a. ****Board of Directors May 09, 2019:** Carol Thompson moved to approve the Board of Directors meeting minutes; her motion was seconded by (K.B.); all were in favor, motion carried.
 - b. **Finance Committee May 30, 2019:** Report was accepted as information.
- V. **Old Business**
 - a. **2019 Annual Duck Race (verbal update):** Nita Emerson provided a verbal update about the Duck Race. She informed the board of the Prize amounts, prices of the tickets, the additional prize donations we have on hand; advertisement will begin for the duck race; flyers are available for distribution; volunteers are needed to sell tickets at Farmer's Fresh & 7-11. Nita also recommended for the additional prizes, she's wants to use a kiddy pool with extra ducks that Carol has and indicate the prize on it so that names picked at the end of the race, winners will pick their own prize.
- VI. **New Business**
 - a. ****MST Budget:** MST interviews concluded with two candidates with a second interview offered to both. With one of the candidate retracting her application and the other not qualified due to lack of leadership/supervisor experience. It was suggested by MST and Durango DHHS that we increase the salary to reflect the cost of living and responsibilities of the position and to be able to attract candidates. Lori provided the board in attendance with an updated MST budget to reflect the salary increase. Diana Briar moved to approve the Revised MST Budget with the salary increase; her motion was seconded by (C.T.); all were in favor, motion carried.

- b. ****Red Hawk TV Fiscal Agent:** Renee St. Andre, marketing expert has been contracted by CDOT to produce ads for transportation throughout Colorado. She would like SoCoCAA to become her fiscal agent for Red Hawk TV and her grant for \$60,000 for a program called "Older & Wiser" that aims to educate seniors and provide safety driving tips and help keep them from driving if they are unable to drive safely. Carol Thompson moved to approve for SoCoCAA to be the fiscal agent for Red Hawk TV; her motion was seconded by (K.B.); all were in favor, motion carried.

VII. **Staff Financials:**


- a. **Cash Flow/Financial Projections Report:** The end of May we have total assets of \$962,189.73; Bank Deposits of \$178,641.89; Accounts Payable (\$141,066.27); All Payroll (\$205,924.63).
- b. **Indirect Cost Report:** Indirect Revenue to date is \$107,764.17; Carry Forward is \$31,637.00; Total available is \$139,401.17 and the IDC expense to date is \$157,829.39. The Total Revenue over expenses is \$18,428 with a \$0.01 adjustment.
- c. **Grant Termination:** The grant year has us at 33.33% of budgets. Central Admin spending is at 41.08%. IELP is at 34.53%. Youth Services is at 35.04%. YS Celebrating Healthy Communities is at 28.29%. Senior Center is at 36.02%. Peaceful Spirit is at 43.66% of budget. RRT is at 38.52%. TTA is at 30.94%. Misc. Gaming spent is \$8,652. Grand total expenses to date are \$1,327,139 which is 37.58% of total budget of \$3,529,021.
- d. **Financial Ratios:** Board reviewed and accepted as information.
- e. **Credit Card transactions:** Board reviewed report and accepted as information.
- f. **Grant Tracking 2019** – Accepted as information.

VIII. **Program Director Reports/Announcements/Miscellaneous Information-**

- a. Division and Department reports were provided and accepted as information.

Karla Baird moved to adjourn; her motion was seconded by (B.J. Q.); all in favor; motion carried.

Meeting adjourned at 1:12 pm.



Karla Baird, Secretary/Treasurer
SoCoCAA Board of Directors