

MINUTES
SoCoCAA BOARD OF DIRECTORS
Board Meeting
September 05, 2019

PRESENT:	Karla Baird, Diana Briar, Edward Box, Doug Little, Emma Shock, Kathleen Sitton, Carol Thompson
EXCUSED:	Betty Jo Quintana
ABSENT:	Amber Harrison
GUESTS:	
STAFF:	Lori Niewold, Hugo Vega, Nita Emerson, Dawn Farrington, Kathryn Valencia, Matt Nesbitt, Chloe Jackson, Tava Wilson

- I. **Call to order:** Chairperson Kathleen Sitton called the meeting to begin at 12:07 p.m. at the Southern Ute Indian Tribal Museum conference room.
- II. **Roll Call:** All board members as noted above were in attendance.
- III. **Agenda:** Karla Baird moved to approve the agenda; her motion was seconded by (D.L.); all in favor; motion carried.
- IV. **Board Minutes & Committee Reports**
 - a. ****Board of Directors August 01, 2019:** Karla Baird moved to approve the Board of Directors meeting minutes; her motion was seconded by (C.T.); all in favor; motion carried.
 - b. **Board of Directors email correspondences August 01, 2019:** Accepted as information. There were no changes/questions.
- V. **Old Business**
 - a. ****Approve board minutes**
 - i. **June 06, 2019:** Doug Little moved to approve the Board of Directors meeting minutes; her motion was seconded by (D.B.); all in favor; motion carried.
 - ii. **July 11, 2019:** Doug Little moved to approve the Board of Directors meeting minutes; her motion was seconded by (E.S.); all in favor; motion carried.
- VI. **New Business**
 - a. **New Board Member Application – Raymond Dunton:** The board requested to meet with Mr. Dunton to get clarification regarding his responsibilities at ELHI. CJ will make contact with WipFli regarding conflict of interest, etc. The Finance Committee has requested to invite Mr.

Dunton to attend their meeting so the committee can meet with him and get details regarding his job duties with ELHI and the relationship he will have with SoCoCAA while being a board member. The Finance Committee is scheduled for September 19, 2019 at 1:30 p.m.

VII. Staff Financials:

- a. **Cash Flow/Financial Projections Report:** The end of July we have total assets of \$836,977.50; Bank Deposits of \$205,018.98; Accounts Payable (\$120,111.33); All Payroll (\$214,760.63).
- b. **Indirect Cost Report:** Indirect Revenue to date is \$197,271.97; Carry Forward is \$31,637.00; Total available is \$228,908.97 and the IDC expense to date is \$241,058.43. The Total Revenue over expenses is under \$12,176 with a \$224.05 adjustment. We will continue to monitor the under revenue and there is an adjustment to be made in August.
- c. **Grant Termination:** The grant year has us at 58.33% of budgets. Central Admin spending is at 63.44%. IELP is at 55.64%. Youth Services is at 62.46%. YS CHC is at 59.26%. Senior Center is at 60.74%. For T3 we rec'd a little more money and donations are coming in regularly. Peaceful Spirit is at 74.16% of budget. PS is ahead due to paying OT for staff. RRT is at 72.01%. First month of match got us through August. We are looking for additional funding. We are also looking at cutting routes. TTA is at 57.41%. Misc. Gaming spent is \$7,122. Grand total expenses to date are \$2,355,672 which is 66.69%.
- d. **Financial Ratios:** Board reviewed and accepted as information.
- e. **Credit Card transactions:** Board reviewed report and accepted as information.
- f. **Grant Tracking 2019** – Grant tracking was accepted as information.

VIII. Program Director Reports/Announcements/Miscellaneous Information

Division and Department reports were provided and accepted as information.

Emma Shock moved to adjourn; her motion was seconded by (K.B.); all in favor; motion carried.

Meeting adjourned at 1:03 pm.



Karla Baird, Secretary/Treasurer
SoCoCAA Board of Directors